

SUNY COLLEGE AT ONEONTA ALUMNI ASSOCIATION
Funding Request Form
Alumni / Student Connections Program

The Alumni/Student Connection Program supports activities that bring alumni back to campus for classroom visits, career seminars, and alumni performances. The program also funds mini-alumni reunions for specific alumni constituents. We also support academic enrichment opportunities for students, such as attending a national conference or a class trip to visit alumni in a professional setting.

Please complete this Funding Request Form and return to the Office of Alumni Affairs at least 15 days prior to your event. The Funding Request needs to be endorsed by the Faculty Advisor or Department Head and the Dean or Vice President of the Division prior to submission.

Funding Requests are reviewed by the Director of Alumni Affairs and subsequently approved or denied by the Vice President for College Advancement in consultation with the Director of Alumni Affairs. Funding averages about \$300 per request.

Office/Organization: _____

Contact Person: _____ **Title:** _____

Campus Address: _____

Phone: _____ **Email Address:** _____

Title of Event: _____

Date and Time of Event: _____

Location of the Event: _____

Amount Requested: \$_____

Continued on reverse.

Please check the box that best describes the category that your event falls into:

- Activities that bring alumni back to campus for classroom visits, career seminars, and alumni performances.
- Mini-alumni reunions for specific alumni constituents.
- Academic enrichment opportunities for students, such as attending a national conference or a class trip to visit alumni in a professional setting.

Please explain:

*Signature of Contact Person

Date

*Signature of Department Head/Advisor

Date

*Signature of Dean/Vice President

Date

***all signatures must be obtained prior to submitting this request**

Return completed request to

Office of Alumni Affairs

128 Alumni Hall

SUNY Oneonta

A written response will be sent as soon as possible.